Retail Marketing Division
(A UNIT OF NATIONAL TEXTILE CORPORATION LTD.)
171, SACHIVALAYA MARG, UNIT-IV,
CITY - BHUBANESHWAR, DISTRICT:-KHARDHA,
STATE: - ODISHA, PIN:-751001,
Ph. No. - +91- 9433360325
E-Mail: ntcrmdkolkata@gmail.com

Tender Enquiry No: - NTC/RMD-BHU/Tender/2026-27/02; Dated – 10-11-2026

TENDERDOCUMENT

INVITING QUOTATION FROM LEADING NATIONALISED GENERAL INSURANCE COMPANIES REGISTERED UNDER INSURANCE REGULATORY DEVELOPMENT AUTHORITY AND HAVE LICENSE TO CARRY GENERAL INSURANCE BUSINESS IN INDIA FOR A PERIOD OF ONE YEAR.

1. FIRE POLICY (BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY).
2. BURGLARY & HOUSEBREAKING.
3. MONEY.
4. FIDELITY.

RETAIL MARKETING DIVISION- BHUBANESHWAR

RETAIL MARKETING DIVISION- BHUBANESHWAR OF (NATIONAL TEXTILE CORPORATION LIMITED) INVITES QUOTATION FOR **STANDARD FIRE (BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY) , BURGLARY & HOUSEBREAKING, MONEY AND FIDELITY POLICY** FOR IT'S DIVISIONAL OFFICE AND SHOWROOMS FROM LEADING NATIONALISED GENERAL INSURANCE COMPANIES WHO ARE MEMBER OF INSURANCE REGULATORY DEVELOPMENT AUTHORITY AND HAVE LICENSE TO CARRY GENERAL INSURANCE BUSINESS IN INDIA.

- **A pre bid meeting with prospective bidders shall be held at National Textile Corporation Ltd, Sub OfficeKolkata,7 J.L. Nehru Road, Metropolitan Building, Kolkata - 700013. The concern bidders are requested to present themselves for any clarification on Technical as well as commercial matters regarding to this tender.**

- **Bidders are required to submit their suggestions/clarifications during the Pre Bid meetings in writing. The suggestions received and found reasonable and acceptable shall be incorporated as corrigendum. Management is not bound to accept any or all suggestions so given in pre bid meeting. Any suggestions forwarded after the Pre Bid meetings shall not be entertained at all by the management.**

YOU ARE REQUESTED TO QUOTE YOUR COMPETITIVE PREMIUM AMOUNT, GOODS & SERVICE TAX AND OTHERTAX IF ANY, LEVIABLE ON THESAID PREMIUM FOR,

1. FIRE POLICY (BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY).
2. BURGLARY & HOUSEBREAKING.
3. MONEY.
4. FIDELITY.

Last Date of Submission of Tender:	**23-11-2026 Till 12:00 PM**
Date of Opening of Tender:	**23-11-2026 At 2:00 PM**
Date of Pre Bid Meeting:	**17-11-2026 At 01:00 PM**

SHOP– SURYA KIRAN MARKET.

Insured's Details				
Insured Name	National Textile Corporation Ltd			
Address	Surya Kiran Market, Sahidnagar, Bhubaneshwar, Dist:- Khordha, State- Odisha, Pin:-751007			
Phone No	9433360325			
E-mail/Fax	ntcrmdbbsr@gmail.com			
PAN/GSTIN No.				
Period of Insurance	For A Period Of 01 Year.			
Risk Location (Postal Address)	Surya Kiran Market, Sahidnagar, Bhubaneshwar, Dist:- Khordha, State- Odisha, Pin:-751007			
Existing Insurer	National Insurance Company Limited			
Claim Experience In Last3Years	NIL			
Occupation	Textile Shop			
SECTIONS	ITEMS	Sum Insured (Rs.)	Rate (Per Mile)	Premium (Rs.)
FIRE:BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY	Stock of Textile Items	87,501		
	Furniture Fixtures and Fittings	52,023		
	Total Sum Insured	1,39,524		0
	STFI (Storm, Cyclone, Typhoon, Tempest, Hurricane, Tornado, Flood & Inundation.)	1,39,524		0
	Earthquake (Fire and Shock), Volcanic Eruption +Tsunami	1,39,524		
	Terrorism	1,39,524		0
TOTAL PREMIUM UNDER FIRE SECTION				0
Section: Burglary & Housebreaking	Stock of Textile Items	87,501		
	Furniture, Fixtures and Fittings	52,023		
	TOTAL	1,39,524		0
	RSMD Extension	1,39,524		
	Theft Extension	1,39,524	Covered	0
TOTAL PREMIUM UNDER BURGLARY SECTION				0
Section : Money	Money In Transit	90,000		
	Money In Safe	20,000		
	TOTAL	1,10,000		0
TOTAL PREMIUM UNDER MONEY SECTION				0
Section: Public Liability	Public Liability	50,000		
	TOTAL	50,000		0
TOTAL PREMIUM UNDER PUBLIC LIABILITY SECTION				0
Section: Fidelity	Dilip Kumar Mohanty Showroom I/c	80,000		
	TOTAL	80,000		0
TOTAL PREMIUM UNDER FIDELITY SECTION				0
Net Premium				
Add:GST@18%				
Premium Payable (A)				

SHOP– NALCO NAGAR

Insured's Details				
Insured Name	National Textile Corporation Ltd			
Address	Nalco Nagar, Angul, Pin-759145,City:- Angul, District- Angul			
Phone No	9433360325			
E-mail/Fax	ntcrmdbbsr@gmail.com			
PAN/GSTIN No.				
Period Of Insurance	For APeriodOf01Year.			
Risk Location (Postal Address)	Nalco Nagar, Angul, Pin-759145, City:- Angul, District- Angul			
Existing Insurer	National Insurance Company Limited			
Claim Experience In Last 3 Years	NIL			
Occupation	Textile Shop			
SECTIONS	ITEMS	Sum Insured (Rs.)	Rate (Per Mille)	Premium (Rs.)
FIRE: BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY	Stock of Textile Items	57,398		
	Furniture, Fixtures and Fittings	12,891		
	Total Sum Insured	70,289		0
	STFI (Storm, Cyclone, Typhoon, Tempest, Hurricane, Tornado, Flood & Inundation.)	70,289		0
	Earthquake (Fire and Shock), Volcanic Eruption + Tsunami	70,289		
	Terrorism	70,289		0
TOTAL PREMIUM UNDER FIRE SECTION				0
Section: Burglary & Housebreaking	Stock of Textile Items	57,398		
	Furniture, Fixtures and Fittings	12,891		
	TOTAL	70,289		0
	RSMD Extension	70,289	Covered	0
	Theft Extension	70,289		
TOTAL PREMIUM UNDER BURGLARY SECTION				0
Section : Money	Money In Transit	50,000		
	Money in Safe/Counter	5,000		
	TOTAL	55,000		0
TOTAL PREMIUM UNDER MONEY SECTION				0
Section: Public Liability	Public Liability	29,000		
	TOTAL	29,000		0
TOTAL PREMIUM UNDER PUBLIC LIABILITY SECTION				0
Section: Fidelity	Dilip Kumar Mohanty Showroom I/c	30,000		
	TOTAL	30,000		0
TOTAL PREMIUM UNDER FIDELITY SECTION				0
Net Premium				
Add: GST@18%				
Premium Payable(B)				

RMD-BHUBANESHWAR

Insured's Details	
Insured Name	National Textile Corporation Ltd
Address	RETAIL MARKETING DIVISION- AT- 171, SACHIVALAYA MARG, UNIT-IV, CITY:-BHUBANESHWAR, DISTRICT:- KHARDA, STATE:- ODISHA, PIN – 751001.
Phone No	9433360325
E-mail/Fax	ntcrmdbbsr@gmail.com
PAN/GSTIN No.	TBA
Period of Insurance	For A Period Of 01 Year
Risk Location (Postal Address)	NATIONAL TEXTILE CORPORATION LTD, AT: UNIT IV, BHUBANESHWAR, KHARDHA, ODISHA- 751001
Existing Insurer	National Insurance Company Limited
Claim Experience In Last 03 Years	NIL
Occupation	Divisional Office + Godown

 # 72 Hour Clause

 # Re-Instatement Value Clause

 # Architects, Surveyor's & Consulting Engineer's fees (in excess of 3% of the claim Amount) Clause

 # Fire Fighting Expenses Clause

 # Impact Damage Due To Insured Own Vehicle Clause

SECTIONS	ITEMS	Sum Insured (Rs.)	Rate (Per Mille)	Premium (Rs.)
FIRE: BHARAT SOOKSHMA UDHYAM SURAKSHA POLICY	Stock of Textile Items	1,36,511		
	Furniture, Fixtures and Fittings, Computer Peripherals and Genset	5,625		
	Total SumInsured	1,42,136		0
	STFI (Storm, Cyclone, Typhoon, Tempest, Hurricane, Tornado, Flood & Inundation.)	1,42,136		0
	Earthquake (Fire and Shock), Volcanic Eruption + Tsunami	1,42,136		
	Terrorism	1,42,136		0
TOTAL PREMIUM UNDER FIRE SECTION				0
Section: Burglary & Housebreaking	Stock of Textile Items	1,36,511		
	Furniture, Fixtures and Fittings, Computer Peripherals and Genset	5,625		
	TOTAL	1,42,136		0
	RSMD Extension	1,42,136	Covered	0
	Theft Extension	1,42,136		
TOTAL PREMIUM UNDER BURGLARY SECTION				0
Section: Money	Money In Transit	50,000		
	Estimate Annual Carrying Limit: 6,00,000			
	Assault Risk Sum Insured Per Person (No. of Person-1)	20,000		
	Riot and Strike Extension	Yes		
	Terrorism	Yes		
	Infidelity Risk	Yes		
	TOTAL	50,000		0
TOTAL PREMIUM UNDER MONEY SECTION				0
Section: Fidelity	Dilip Kumar Mohanty, Showroom In charge, Managers, Executives, Officers and Clerks	1,00,000		
	TOTAL	1,00,000		
TOTAL PREMIUM UNDER FIDELITY SECTION				0
Net Premium				
Add:GST@18%				
Premium Payable (C)				

TotalPremiumPayable	Amount(Rs.)
Premium Payable (A+B+C)	-

Premium & Claim Details Of Last 03 (Three) Years

Financial Year	Premium (Including GST)		Claim
	Showroom	RMD	
2022-23	Rs. 8,143.00	Rs. 11,003.00	NIL
2023-24	Rs. 6,396.00	Rs. 5,490.00	NIL
2024-25	Rs. 2,011.00	Rs. 1,204.00	NIL
2025-26	Rs. 5,538.00		NIL

***Stock of readymade garments, cloths and other textile articles.**

Please note the following:

1. Quotations are called from leading Nationalized General Insurance Companies and not through any other modes like brokers.

2. We suggest that if required the insurance companies can arrange the Pre- Bid Inspection before submission of appropriate quote.

3. The quotation submitted should have the detailed calculations and all terms & conditions, all clauses and Excess applicable & Exclusions for each policy.

4. NTCL/Retail Marketing Division, Bhubaneswar reserves the right to accept or reject any Tender or part thereof without assigning any reason.

5. Quote should be strictly as per perils mentioned above failing which quotation shall be out rightly rejected.

6. The company must have GST Number & the bidders are required to submit the copy of the same.

7. During the currency of the insurance Policies, NTCL may secure valuation report from approved Valuers for its Assets and the selected insurers may be required to adjust the sum insured on the payment/refund of premium for remaining period on prorata basis.

8. All the terms and conditions, clauses, exclusions will be as per the standard policy filed with IRDA.

9. Amendments if any in tender documents shall be uploaded in Official Website **(www.ntcltd.org)**, bidders are requested to download the copy of corrigendum/amendments form Official Website. The quotation should be submitted in above format only.

10. Tenderers are requested to fill up the attached **Tender Acceptance Letter (Refer Annexure I)** and submit along with the tender duly signed by the tenderers.

11. All Participants should submit their quotation by following all the rules and regulations of Insurance Act 1938.

12. **Financial Bid will be considered on Total Premium Payable.**

13. **In case Total Premium quoted by two or more participants is equal, L1 and decision of awarding the contract will be decided by the NTC management. It is left to the sole discretion of the management of NTC.**

Name Of The Person & Telephone No. To Be Contacted At Corporate Office :	Sh. Sagnik Sen (Jt. Manager) Retail Marketing Division, KOLKATA. PH- 9433360325
	Sh. Anurag Mishra PH- 9795263622

For RETAIL MARKETING DIVISION, BHUBANESWAR, ODISHA,
SAGNIK SEN
Jt. Manager– Retail Marketing

ANNEXURE-1

TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)

Date:

To,
The Jt. Manager– Retail Marketing,
NTC Ltd., Divisional Office, 7, J.L. Nehru Road,
Kolkata, West Bengal – 700013.

Sub: Acceptance of Terms & Conditions of Tender.
Bid Reference No:

Name of Tender: General Insurance of RMD Bhubaneswar (2026-27)

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender' from the web site namely www.ntcltd.org as per your advertisement, given in the above mentioned website.

2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents including all documents like annexure(s) etc., which form part of the tender and I / we shall abide hereby the terms / conditions/ clauses contained therein. The corrigendum(s) issued from time to time by your department/organizations too have also been taken into consideration, while submitting this acceptance letter.

3. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality /entirety.

4. I/ We do hereby declare that our Organization/Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.

5. I/We certify that all information furnished by the our Organization/Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid, without prejudice to any other rights or remedy.

Yours Faithfully,

(Signature with Office Seal)